

**Oakenhall Medical Practice  
Patient Participation Group Meeting  
Tuesday 13 February 2018  
6-8pm**

**Attendance**

Lisa Ellison	Practice Manager/Note Taker
Mrs M Evans	PPG Member
Mrs M Hinchliffe	PPG Member
Mrs K Hurt	PPG Member
Mrs C Lear	PPG Member
Mrs A Murray	PPG Member
Mr I Murray	PPG Member
Mrs A Scudder	PPG Member/Chair
Mrs L Tomlinson	PPG Member

		<b>Actions</b>
1.	<p><b>Welcome &amp; Introductions</b></p> <p>Mrs Scudder welcomed everyone to the meeting. Mrs Scudder discussed that this would be a shortened meeting and in order for the delayed Christmas “Fuddle” to go ahead.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>Apologies were received from Mrs Newton and Mr Partridge.</p>	
3.	<p><b>Minutes of Last Meeting and Matters Arising</b></p> <p>The minutes of the meeting held on 7<sup>th</sup> of November 2017 had been circulated and were approved for posting to the Practice Website.</p> <p><b>Matters Arising:</b></p> <p>None</p>	
4.	<p><b><i>Meeting with Member of Parliament.</i></b></p> <p>The Group discussed and identified areas to discuss with the Member of Parliament including provision of GP practices in Hucknall, increasing population and whether there were sufficient infrastructure in place for health, social care, education, transportation and water/sewage to provide for this.</p> <p>The Group also discussed inviting a representative from the other local practices to attend. This was agreed, that L Ellison would email the Hucknall Practice Managers.</p>	Email Sent

	<p>Mrs Scudder agreed to document a list of subject areas to discuss with view to calling an earlier meeting than planned, possible a midday meeting, once this was available.</p>	
5.	<p><b>News from the Practice.</b></p> <p>Lisa Ellison provided an update on the Telephone Systems review. She had now received presentation from 3 companies, but unfortunately a further source had failed to attend a scheduled appointment, which she was trying rearrange.</p> <p>The practice is currently reviewing the appointment system and is involving the whole practice team.</p> <p>The practice has reviewed Summarising aspects and introduced new workflows and intends to review Prescription requesting systems next.</p> <p>The practice is still involved with Whyburn Medical Practice in the respect of development of new surgery premises to house both practices independently and the process of this is still continuing in the developmental stage.</p>	
6	<p><b>Date and Time of Next Meeting</b></p> <p>Tuesday 8 May 2018</p>	